



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE:

**BRC-2**

August 14, 2017

Mr. Timothy Ballard  
Osborn Architects  
320 East Harvard Street  
Glendale, CA 91205

Dear Mr. Ballard:

**AS-NEEDED ARCHITECTURAL AND ENGINEERING DESIGN  
AND/OR DESIGN REVIEW SERVICES  
PW13906 – CONTRACT EXTENSION**

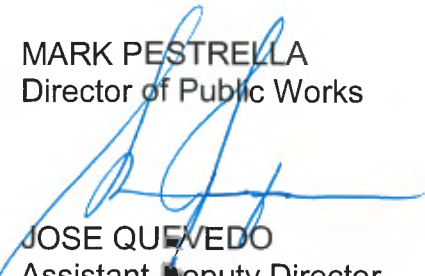
This letter is to inform you that we are extending your Contract PW13906 for the first option year as provided by the agreement. The term of the contract is extended from August 26, 2017 to August 25, 2018, and the provisions of the original contract shall remain in full force and effect.

Updated insurance certificates must be submitted prior to expiration of any required coverage.

All correspondences regarding the subject matter must be addressed to Mr. Jose Quevedo, Assistant Deputy Director. If you have any questions regarding this matter, please contact Matt Jerge at (626) 458-2593.

Very truly yours,

MARK PESTRELLA  
Director of Public Works

  
JOSE QUEVEDO  
Assistant Deputy Director  
Business Relations and Contracts Division

JQ:mj

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